

# AGENDA

## REGULAR MEETING

Board of Directors  
Grow Public Schools  
Monday, February 28, 2022

4:00 pm

Join Zoom Meeting: <https://zoom.us/j/92516640134>

or

Call 669-900-9128 Meeting ID: 925 1664 0134

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Grow Public Schools welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the school in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members. Email [mlumis@growpublicschools.org](mailto:mlumis@growpublicschools.org) for an agenda.
2. Individuals wishing to provide public comment at this Board meeting may send their comments in writing to [mlumis@growpublicschools.org](mailto:mlumis@growpublicschools.org) or provide comments during the Oral Communications of the meeting, or prior to the discussion of the Agenda item during the meeting –comments received after that point in the meeting will not become part of the record. In your email, please include whether you are commenting on non-agenda items or a specific agenda item (reference the agenda item number). Comments submitted by email will be read aloud during the Board meeting for up to three (3) minutes. If comments are in Spanish or another language, they will be translated to English and such comments will be limited to six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time.
3. With regard to specific agenda items, you may specify that agenda item in your email and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5080 California Ave. Suite 100, Bakersfield, California 93309.

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Grow Public Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the School's office.***

**I. PRELIMINARY**

A. *CALL TO ORDER*

Meeting was called to order by the Board President at \_\_\_\_\_

B. *ROLL CALL*

	Present	Absent
Mr. Tom Mestmaker	_____	_____
Mr. Matt Look	_____	_____
Mr. Ernie Unruh	_____	_____
Mr. Manuel Pantoja	_____	_____
Dr. Jean Fuller	_____	_____

C. *FLAG SALUTE*

D. *APPROVAL OF RENEWAL AB 361 BOARD FINDING - MUST BE READ AND VOTED AT EACH TELECONFERENCE BOARD MEETING OR EVERY 30 DAYS*

“The Board has reconsidered the circumstances of the State of the Emergency; and the State of Emergency continues to directly impact the ability of members to meet safely in person and state and local officials continue to impose or recommend measures to promote social distancing.”

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

E. *Approval January 31, 2022, Minutes*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**II. COMMUNICATIONS**

A. *ORAL COMMUNICATIONS*: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. Grow Public Schools Leadership Report
  - 1. Chief Executive Officer
  - 2. Chief Operating Officer
  - 3. Chief Academic Officer
- C. Supplement to the Annual Update for 2021-22 LCAP for GA Arvin and GA Shaffer
- D. Mid-year Outcome Data Related to Metrics Identified in the 2021-2022 LCAP for GA Arvin and GA Shaffer
- E. Mid-year Expenditures and Implementation Data on all Actions Identified in the 21-22 LCAP for GA Arvin and GA Shaffer

**III. January Fiscal Report**

**IV. ITEMS SCHEDULED FOR ACTION**

REFERENCE

- 1. Approval of Purchase Orders and Warrants and Credit Card Registers for January 2022 IV-A.1

It is recommended that the Board approve Agenda Item IV-A.1	Motion: _____ Action: _____ Second: _____ Vote: _____
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- 2. Approval of 2021 403(b) Plan Audit IV-A.2

A 403(b) audit shows the financial processes at Grow Public Schools are being managed efficiently and accurately. The audit also ensures that Grow Public Schools fulfills its fiduciary responsibility and meets its audit requirement as outlined by the IRS.

It is recommended that the Board approve Agenda Item IV-A.2	Motion: _____ Action: _____ Second: _____ Vote: _____
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- 3. Approval of 403(b) Quarterly Reports for July 1, 2021 – September 30, 2021, and October 1, 2021 -December 31, 2021 IV-A.3

Grow Public Schools has offered a 403b retirement savings plan through Principal Financial since 2015. The plan is reviewed bi-annually by our auditor (CLA) and our Third Party Administrator (The Price Company) to ensure the plan meets the yearly requirements of the Employee Retirement Income Security Act (ERISA). As a best practice, we will also start sharing the quarterly reports with the Board for general informational purposes.

It is recommended that the Board approve Agenda Item IV-A.3	Motion: _____ Action: _____ Second: _____ Vote: _____
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4. Approval of 403(b) Auditor Engagement between Clifton Larson Allen LLP for 2021-22 School Year IV-A.4

Our 403b Third Party Administrator, the Price Company, has recommended, per the IRS guidelines, that Grow Public Schools participate in a full scope 403b audit for the 2021-22 fiscal year. Grow Public Schools has worked with Clifton Larson Allen LLP (CLA) for auditing services since the school's inception, to ensure that the organization fulfill its fiduciary responsibility and meet the 403b audit requirement as outlined by the IRS.

It is recommended that the Board approve Agenda Item IV-A.4	Motion: _____ Action: _____ Second: _____ Vote: _____
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5. Approval of Auditor Engagement between Clifton Larson Allen LLP for 2021-22 School Year IV-A.5

Education Code section 41020 requires the governing board of a school district to either provide for an audit of the books and accounts of the district, including an audit of school district income and expenditures by source of funds, or make arrangements with the county superintendent of schools having jurisdiction over the district to provide for such auditing.

It is recommended that the Board approve Agenda Item IV-A.5	Motion: _____ Action: _____ Second: _____ Vote: _____
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6. Approval of GA Arvin School Safety Plan IV-A.6

Each year, schools in California are required to review and update their school safety plans by March 1st to ensure compliance in the areas of disaster preparedness, student safety and staff training. All staff members are trained in the emergency procedures and have been assigned specific tasks in the case of an emergency.

It is recommended that the Board approve Agenda Item IV-A.6	Motion: _____ Action: _____ Second: _____ Vote: _____
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7. Approval of GA Shafter School Safety Plan IV-A.7

Each year, schools in California are required to review and update their school safety plans by March 1st to ensure compliance in the areas of disaster preparedness, student safety and staff training. All staff members are trained in the emergency procedures and have been assigned specific tasks in the case of an emergency.

It is recommended that the Board approve Agenda Item IV-A.7	Motion: _____ Action: _____ Second: _____ Vote: _____
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8. Approval of Amended Grow Public Schools Conflict of Interest Policy IV-A.8

Grow Public Schools has adopted a Conflict of Interest Policy which complies with the Political Reform Act, Government Code Section 1090, et seq., as set forth in Education Code Section 47604.1, Corporations Code Conflicts of Interest rules, and any charter school specific conflicts of interest regulations.

It is recommended that the Board approve Agenda Item IV-A.8	Motion: _____ Action: _____ Second: _____ Vote: _____
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**V. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

The next regularly scheduled board meeting will be held at 4 pm on Monday, March 28, 2022.